

## **Friends of Braidburn Valley Park: privacy notice for members**

FOBVP recognises its responsibilities in regard to the protection and use of its membership data. The contact data that you provide when you become a member is held securely in a membership database, along with a record of your annual subscriptions. The database is maintained by the FOBVP membership secretary. The information it contains is used to allow us to circulate our newsletter, to notify you of park activities, and to manage our records of membership numbers and subscriptions. It will never be shared with third parties.

In the terms of the General Data Protection Regulations (GDPR, 2018), our *lawful basis* for holding and using this data is that it is in the *legitimate interests* of the organisation and its members: we will use the data only in ways you would expect, to run the organisation, and support its aims. Separate e-Privacy Regulation (ePR, 2018) requires us to establish your explicit *consent* to make use of email to contact you about park and membership matters; you can choose to withdraw that consent at any point, using the *Unsubscribe* link that accompanies any email from us.

Early each year, along with an invitation to renew your subscription, we will send you a record of your membership details, as they appear in the database. Then (or any other time) you can notify the membership secretary who will make any change needed.

If you cease to be a member we will remove your name from the membership mailing list immediately; and we will remove other personal data from the database, once the membership and subscription records for the session have been compiled.

If you have any questions, or complaints, about the way your membership data is handled, please direct them to the membership secretary, who acts as the FOBVP data controller.

Should you wish to know more about your rights under GDPR you can find them on the information commissioner's website: <https://ico.org.uk>

FOBVP Membership Secretary  
[membership@braidburnvalleypark.org.uk](mailto:membership@braidburnvalleypark.org.uk)  
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